

**MYRON B. THOMPSON ACADEMY  
GOVERNING BOARD MEETING MINUTES APPROVED**

<p><b>Date-</b> Thursday, October 8, 2015  <b>Location-</b> 1040 Richards Street, Suite 220, Honolulu HI 96813  <b>Time-</b> 5:00 pm – 6:25 pm  <b>Recorded by-</b> J. Watanabe</p>
<p><b>Attendance-</b> P. Bossert, J. Watanabe, A. Deutscher, M. Thompson, C. Sumiye, W. Simmons, J. Dixon  <b>Excused-</b> S. Friedman, S. Frasz, J. Shotwell, K. Maluo, M. Chang Vierra, P. Izumo, D. Oshiro, J. Smith</p>

<p><b>I. CALL TO ORDER</b></p>	Mr. Thompson called the meeting to order at 5:02 pm.
<p><b>II. APPROVAL OF MINUTES</b></p>	September meeting minutes reviewed.
<p><b>III. PARENT AND PUBLIC COMMENT</b></p>	No parent or public comment.
<p><b>IV. OLD BUSINESS</b> A. None</p>	A. None
<p><b>V. NEW BUSINESS</b>  <b>A. Financial Report</b>   1. Vacation Liability  2. YWCA Lease  3. HSTA Lump Sum   4. Annual Audit   <b>B. Personnel Information (HR Chair)</b>  1. Creation of a new position called Educational Special Assistant</p>	<p>A. Mr. Deutscher presented Financial Reports for Sept 30, 2015 including Balance Sheet and Profit and Loss Budget v. Actual.</p> <ol style="list-style-type: none"> <li>1. Presented options for employee who lost vacation in payroll system.</li> <li>2. Presented length of facility lease.</li> <li>3. DOE will release lump sum payment on next payroll. Will coordinate with Ceridian payroll.</li> <li>4. CW Associates will present at next board meeting, November 12. Board will need to approve the audit for FY1415. Due to Commission soon thereafter.</li> </ol> <p>B. Positions created - Educational Special Assistant - Craigslist ad posted and interviews conducted for qualified applicants. Proper procedure will be followed per HR committee.</p>
<p><b>VI. OTHER BUSINESS</b> A. Update on Location</p>	A. Informal discussions to plan for facilities in the long term.

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<b>B. Financial Report</b>	B. Mr. Thompson presented research on site for the school.
<b>VII. ADJOURNMENT</b>	Dr. Bossert moved to adjourn the meeting. Second by Mr. Deutscher. Meeting adjourned at 5:44 pm.
<b>VIII. EXECUTIVE SESSION</b>	No executive session.